

INSTRUCTIONS FOR CONNECTING TO THE WEBINAR WITH ADOBE CONNECT

The Continuing Medical Education & Professional Development Office utilizes Adobe Connect for online webcasts and webinars. In order to watch a live webinar you will need:

- A computer connected to the internet
- Adobe Flash installed on your computer
- Speakers/Headset

You will be prompted to download the Adobe Connect Add-in to watch the webinar through a web browser. Please download the plug-in. We recommend using the Google Chrome web browser when connecting to the webinar. Please test your device before the webinar using the Adobe Connect Diagnostic Test.

Instructions

1. [Testing your connection with Adobe Connect Diagnostic Test](#)

After successfully connecting to the webinar room you will be able to view a screen similar to the one below:

The screenshot shows the Adobe Connect interface during a webinar. The main content area displays a slide titled "Welcome To Evening Course 2017-2018" with the University of Calgary logo in the top right corner. The slide text reads: "The intent of the program is for learners to: •review the diagnosis and management of problems commonly seen in family medicine •employ new services and clinical resources •exchange information and develop informal communities of practice of family physicians and nurse practitioners". At the bottom of the slide, it says "Office of Continuing Medical Education and Professional Development".

Annotations include:

- A red box labeled "Main Presentation" with an arrow pointing to the main content area.
- A blue dashed box labeled "Handouts: Click the handout(s) you wish to download and select 'Download File'." with an arrow pointing to the "Handouts" panel on the right.
- A green dashed box labeled "Chat Box: Type in your questions or make comments. The chat box is visible to all online participants and the speakers." with an arrow pointing to the chat area at the bottom right.

Adobe Connect Diagnostic Test

You may access a test site here: https://admin.acrobat.com/common/help/en/support/meeting_test.htm

For additional help, please see: <https://helpx.adobe.com/adobe-connect/using/connection-test-connect-meeting.html>

ADOBE CONNECT™

Adobe Connect Diagnostic Test

Test Results

We recommend installing the Adobe Connect Add-in for enhanced performance and functionality.
If you plan to use video, plug in your web camera now.
If you plan to use Voice Over IP (VoIP) audio, plug in your microphone now.

- ✓ **1. Flash Player version Test**
Your version of Flash Player is supported.
- ✓ **2. Adobe Connect Connection Test**
Connected.
- ✓ **3. Connection Speed Test**
Your connection is LAN speed.
- ⚠ **4. Adobe Connect Add-in Test**
Add-in Not installed

Buttons: Test Again, Details, **Install Add-in**

Press the “install Add-in” button and download the add-in.

Adobe Flash Player on http://admin.adobeconnect.com wants to access your computer. **Allow** Deny Learn more X

ADOBE CONNECT™

Adobe Connect Diagnostic Test

Test Results

We recommend installing the Adobe Connect Add-in for enhanced performance and functionality.
If you plan to use video, plug in your web camera now.
If you plan to use Voice Over IP (VoIP) audio, plug in your microphone now.

Download dialog: Adobe Connect Add-in, Downloading the Adobe Connect Add-in..., Cancel

Test Results (background):

- ✓ **1. Flash Player version Test**
Your version of Flash Player is supported.
- ✓ **2. Adobe Connect Connection Test**
Connected.
- ✓ **3. Connection Speed Test**
Your connection is LAN speed.
- ⚠ **4. Adobe Connect Add-in Test**
Add-in Not installed

Buttons: Test Again, Details, Install Add-in

ADOBE CONNECT™

Adobe Connect Diagnostic Test

Test Results

You are ready to connect to your Adobe Connect meeting.
Please close the test addin window launched after installing addin.

- ✓ **1. Flash Player version Test**
Your version of Flash Player is supported.
- ✓ **2. Adobe Connect Connection Test**
Connected.
- ✓ **3. Connection Speed Test**
Your connection is LAN speed.
- ✓ **4. Adobe Connect Add-in Test**
Add-in Installed

Buttons: Test Again, Details